



**TASMANIAN
TRAINING**
CONSORTIUM



Short courses

Tasmanian Training Consortium | ttc.tas.gov.au
Department of Premier and Cabinet



In recognition of the deep history and culture of this island, we acknowledge and pay our respects to all Tasmanian Aboriginal people; the past and present Custodians of the Land.



Image credit: Dearná Bon

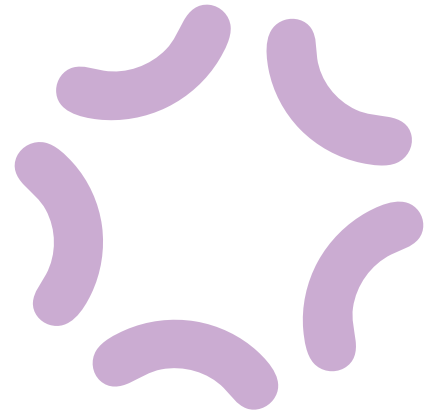
About us

The Tasmanian Training Consortium (TTC) is dedicated to enhancing the professional growth of the Tasmanian public sector workforce.

We partner with highly qualified and experienced training providers to deliver practical, relevant and contemporary learning opportunities that meet the unique needs of public sector employees.

Based within the Department of Premier and Cabinet's State Service Management Office, we provide a clear connection between agencies and organisations to access quality professional development and training that builds capability, strengthens performance and delivers better outcomes for the Tasmanian community.

We offer a range of short courses and development programs designed to help individuals and teams grow the skills, knowledge and confidence needed to meet the challenges of a modern public service.



Our commitment to professional development is guided by our belief that a strong public sector supports thriving communities. That's why we focus on building capability that lasts.

Our team



Katherine Ibbott
Manager



Jessie Daly
Senior Marketing
Officer



Alex Smith
Senior Project
Officer



Natalie Fox
Consultant



David Chen
Consultant

Our training partners

We are proud to partner with the following training providers

A Fairer World

ABFA (Mark Priadko)

Australian Psychological Services

Capital Training (Kevin Riley)

Cor Comms & Six O'Clock Advisory

Frameworks for Change (Helen Rees)

Frontline Mind

GlobalNet Academy

Gwen Pinnington Group

Hill Consulting (Rachel Hill)

Jacqueline Sue Triffitt

LeftField Project Solutions

Lifeline Tasmania

Nexcellence Consulting (Karen Engen)

Nexus Management Consulting (Greg Masters)

Nicholls Consulting Services (Dr. Seth Nicholls)

Rachel Moore Consulting (Rachel Moore)

RDME (Rhys Edwards)

Safety Achievements

SCALA The Training Company

Spacemakers

Sherlock & Dutta Consulting

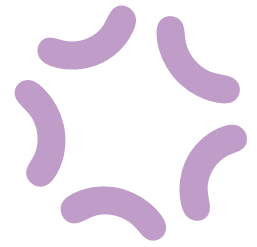
The Project Lab

Tasmanian Training Institute (René Kling)

Write On (Philip Blake)



Short courses



Using our network of highly experienced training partners, we offer a range of short courses to support the diverse learning needs of the Tasmanian public sector.

Our training covers the following key areas:



Public training

We maintain a schedule of short courses that are open for anyone to attend. Public training provides a valuable opportunity for employees to build connections across the Tasmanian public sector while gaining practical skills they can put to work straight away. Our courses aren't just for the public sector though – many are equally relevant and beneficial for people working in non-government organisations and businesses.

Visit our website to see our upcoming courses: ttc.tas.gov.au



In-house training

Member agencies and organisations can access our network of trusted training providers for their in-house training needs. Whether it's one of our existing courses or a customised program designed specifically for your team, we'll work with you and our partners to find a solution that fits.

In-house training is a cost-effective way to build capability in your team while fostering collaboration and shared learning.



<p>Compassionate and crucial conversations</p>	<p>DiSC - thinking and communication</p>	<p>De-escalation skills</p>
<p>Provider: Gwen Pinnington Group Delivery: Blended Duration: One-day +</p> <hr/> <p>Build compassionate leadership skills and learn how to effectively navigate a range of crucial conversations.</p>	<p>Provider: Rachel Moore Consulting Delivery: Live online Duration: Half-day</p> <hr/> <p>Get and understanding of yourself and how you connect with others to build strong, positive relationships at work.</p>	<p>Provider: De-escalation Tasmania Delivery: Face-to-face Duration: Three-hours</p> <hr/> <p>Develop the skills and confidence to safely manage interactions with distressed, frustrated or aggressive individuals.</p>
<p>Email Ninja</p>	<p>Integrated communication strategy</p>	<p>Issues and crisis communication</p>
<p>Provider: Spacemakers Delivery: Face-to-face Duration: Half-day</p> <hr/> <p>Take control of your inbox with a practical, research-informed approach to managing medium to high volumes of email.</p>	<p>Provider: Cor Comms and Six O’Clock Advisory Delivery: Face-to-face Duration: One-day</p> <hr/> <p>Learn how to engage key audiences with a cohesive communication strategy that ensures clear and consistent messaging.</p>	<p>Provider: Cor Comms and Six O’Clock Advisory Delivery: Face-to-face Duration: One-day</p> <hr/> <p>Gain strategies to manage issues and crises effectively across digital, editorial, and social media communication.</p>
<p>The confident facilitator</p>	<p>Working with challenging customers and situations</p>	<p>Writing clearly</p>
<p>Provider: SCALA the Training Company Delivery: Face-to-face Duration: One-day</p> <hr/> <p>Learn how to transform any group session, from a formal presentation to a simple meeting, into a productive and engaging event.</p>	<p>Provider: Jacqui Triffitt Delivery: Face-to-face Duration: One-day</p> <hr/> <p>Gain practical strategies to prevent, de-escalate and resolve difficult situations.</p>	<p>Provider: Michael Blake (Write On) Delivery: Face-to-Face Duration: One-day</p> <hr/> <p>Build confidence writing in plain English and ensure your communication is accessible and inclusive.</p>



<p>Building an inclusive culture</p>	<p>Discrimination Law: Rights & Responsibilities</p>	<p>Intercultural communication</p>
<p>Provider: A Fairer World Delivery: Face-to-face Duration: Half-day</p> <hr/> <p>Develop a better understanding bias and learn how to foster an inclusive and respectful workplace environment.</p>	<p>Provider: Office of the Anti-Discrimination Commissioner Delivery: Face-to-face Duration: Half-day</p> <hr/> <p>Get a practical overview of the Anti-Discrimination Act 1998 (Tas) and how discrimination can occur in the workplace.</p>	<p>Provider: Sherlock & Dutta Consulting Delivery: Face-to-face Duration: One-day</p> <hr/> <p>Learn how to navigate intercultural communication in an inclusive, ethical and respectful way.</p>
<p>Leading diversity and inclusion at work</p>	<p>Neuroinclusive leadership</p>	<p>Neuroinclusive practice for HR</p>
<p>Provider: Hill Consulting Delivery: Face-to-face Duration: One-day</p> <hr/> <p>Gain practical tools, templates and strategies to apply in your leadership role to reduce bias and promote fairness in your team.</p>	<p>Provider: Australian Psychological Services Delivery: Face-to-face Duration: Half-day</p> <hr/> <p>Gain practical skills in supporting neurodivergent team members.</p>	<p>Provider: Australian Psychological Services Delivery: Face-to-face Duration: Half-day</p> <hr/> <p>Learn how HR can enable neurodivergent employees, and the leaders who support them, to thrive.</p>



<p>Change management in digital transformation</p>	<p>Mastering change leadership</p>	<p>The change manager's toolkit</p>
<p>Provider: The Project Lab Delivery: Face-to-face Duration: One-day</p> <hr/> <p>Build a strong foundation of knowledge to plan and execute successful digital transformation initiatives.</p>	<p>Provider: Karen Engen (Nexcellence Consulting) Delivery: Live online Duration: One-day</p> <hr/> <p>Gain practical tools drive smoother transitions and achieve greater success in change initiatives.</p>	<p>Provider: The Project Lab Delivery: Face-to-face Duration: One-day</p> <hr/> <p>Get equipped with the complete toolkit to effectively lead and sustain organisational change for long-term success.</p>



A manager's toolkit to burnout prevention

Provider: Safety Achievements
Delivery: Face-to-face
Duration: One-day

Increase your awareness of burnout and what you can do as a leader to prevent it in yourself and your team members.

Coaching in the workplace

Provider: Frontline Mind
Delivery: Blended
Duration: One-day + 4x 90 minute online sessions

Learn how to use core coaching techniques in your daily interactions to foster a supportive and growth-oriented workplace culture.

Creating a culture of strategic decision-making

Provider: Nicholls Consulting Services
Delivery: Online
Duration: Self-paced

Learn how to create an organisational environment that is conducive to good decision making.

Leaders who coach

Provider: Rachel Moore Consulting
Delivery: Face-to-face
Duration: One-day

Get an introduction into the fundamentals of coaching and begin to transform your leadership style.

Managing people and performance

Provider: Frameworks for Change
Delivery: Face-to-face
Duration: Two-days

Enhance your leadership capability and increase productivity, performance and job satisfaction in your team.

Navigating difficult conversations

Provider: GlobalNet Academy
Delivery: Face-to-face
Duration: One-day

Learn how to effectively prepare for, lead, and follow up on challenging conversations with confidence.

The ABC of strategy and strategic thinking

Provider: Mark Priadko (ABFA)
Delivery: Live online
Duration: 2x half-days

Develop your strategic thinking skills using the 'approach, brand, change' model for better organisational outcomes.

The people leader's toolkit

Provider: GlobalNet Academy
Delivery: Face-to-face
Duration: Two-days

Gain the essential tools to lead others with confidence, clarity, and purpose.



PEOPLE AND CULTURE

<p>Aboriginal cultural respect training</p>	<p>Contact officer</p>	<p>Contact officer refresher</p>
<p>Provider: State Service Management Office Delivery: Face-to-face Duration: One-day</p> <hr/> <p>Deepen your understanding of how to implement culturally informed practices and services.</p>	<p>Provider: Office of the Anti-Discrimination Commissioner Delivery: Face-to-face Duration: One-day</p> <hr/> <p>The foundational program for all individuals seeking to undertake the Contact Officer role in Tasmania</p>	<p>Provider: Office of the Anti-Discrimination Commissioner Delivery: Face-to-face Duration: Half-day</p> <hr/> <p>A refresher training session for anyone who has previously trained as a Contact Officer.</p>
<p>Mercer CED Job Evaluation</p>	<p>Workplace Behaviour: Where is the Line?</p>	
<p>Provider: Mercer Consulting Delivery: Face-to-face Duration: Two-day</p> <hr/> <p>Get an introduction to the Mercer CED Job Evaluation system and receive authorisation to use it.</p>	<p>Provider: Office of the Anti-Discrimination Commissioner Delivery: Face-to-face Duration: Half-day</p> <hr/> <p>Gain an understanding of workplace expectations and responsibilities within the Tasmanian context.</p>	

MANAGING PROJECTS



<p>Agile Governance</p>	<p>Project management essentials</p>
<p>Provider: Karen Engen (Nexcellence Consulting) Delivery: Live online Duration: Half-day</p> <hr/> <p>Explore how agile principles can be applied to governance frameworks to enhance project outcomes.</p>	<p>Provider: LeftField Project Solutions Delivery: Face-to-face Duration: One-day</p> <hr/> <p>Build practical project management skills to plan, manage and deliver successful outcomes.</p>



Contract negotiation skills

Provider: René Kling
(Tasmanian Training Institute)
Delivery: Face-to-face
Duration: One-day

Explore the fundamentals and of negotiation for obtaining the best outcomes for your organisation.

Managing contracts for goods and services

Provider: René Kling
Delivery: Face-to-face
Duration: One-day

Get a comprehensive overview of how to manage contracts for goods and services throughout the full lifecycle of the contract.

Procuring goods and services

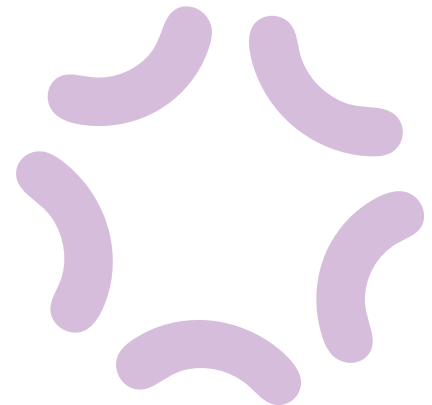
Provider: René Kling
Delivery: Face-to-face
Duration: One-day

Gain insight into navigating procurement, while ensuring compliance with the Tasmanian Government procurement framework.

Procurement for building and construction

Provider: René Kling
Delivery: Face-to-face
Duration: One-day

Get an introduction to the procurement process for building and construction services for the Tasmanian Government.



TRAUMA-INFORMED



Introduction to trauma

Provider: Lifeline Tasmania
Delivery: Face-to-face
Duration: One-day

Build your understanding of how trauma affects people and how to create safer, more supportive workplace interactions.

Trauma-informed practice

Provider: Lifeline Tasmania
Delivery: Face-to-face
Duration: One-day

Learn about the principles of trauma-informed practices and how to apply them in your own work situation.



Data@work in the public sector

Provider: Mark Priadko (ABFA)
Delivery: Face-to-face
Duration: One-day

Discover data concepts and analytical techniques that can help you make the most of the data available to you.

Getting to and through Cabinet

Provider: Rhys Edwards (RDME Consulting)
Delivery: Face-to-face
Duration: One-day

Gain practical insight into how Cabinet works and learn how to prepare advice that supports government decision making.

Making the right choice: ethics for the public sector

Provider: Rhys Edwards (RDME Consulting)
Delivery: Face-to-face
Duration: One-day

Gain an understanding of the ethical dimensions of public sector work and the principles that need to underpin ethical conduct.

Policy skills

Provider: Rhys Edwards (RDME Consulting)
Delivery: Face-to-face
Duration: Two-days

Explore how policy is shaped in government and build the skills to develop clear, evidence-based and practical policy advice.

Preparing documents for decision makers

Provider: Mark Priadko (ABFA)
Delivery: Face-to-face
Duration: One-day

Learn how to write clear and concise documents that support informed decision making in government.

Strategic decision-making for the public sector

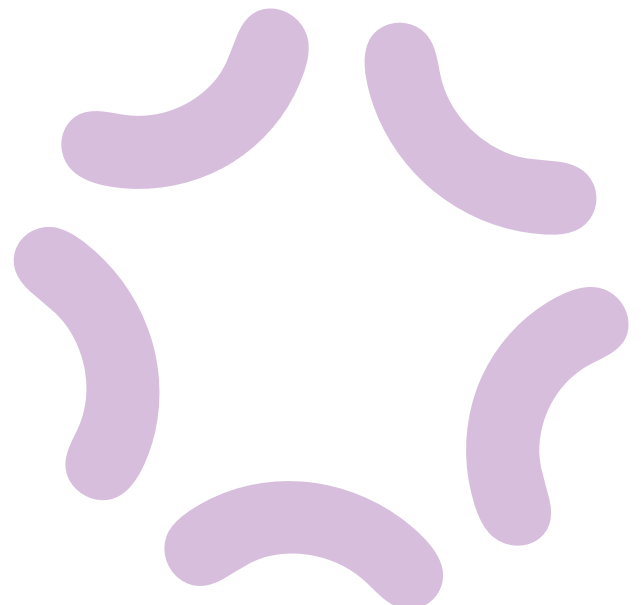
Provider: Nicholls Consulting Services
Delivery: Online
Duration: Self-paced

Get the knowledge, skills and tools needed to increase the likelihood of achieving your goals in any situation.

Unscrambling government: how government works

Provider: Nexus Management Consulting
Delivery: Live online
Duration: Half-day

Discover how government works and how your role helps make a difference within the Tasmanian State Service.





Web: ttc.tas.gov.au

Email: ttc@dpac.tas.gov.au

Phone: 03 6232 7511
