

Public Sector Management Program Aboriginal Employee Scholarship

Information 2017

Application closing date: Monday 24 April 2017*

Background

The State Service Management Office (SSMO) is offering scholarships to enable two Aboriginal employees within the State Service to participate in the Public Sector Management Program (PSMP).

SSMO in conjunction with The Training Consortium (TTC), are running a process to select two scholarship recipients.

Eligibility

To be eligible for one of the scholarships you must be an Aboriginal person and Tasmanian State Service employee, and fulfil the course entry requirements set by Queensland University of Technology (QUT). Find out more about the Aboriginal Eligibility Policy and Processes that apply at http://www.dpac.tas.gov.au/divisions/csr/oaa/eligibility_policy. To meet the QUT entry requirements you must:

- Hold a completed recognised bachelor degree in any discipline with a minimum grade point average (GPA) of 4.5 (on QUT's 7-point scale); and
- Have a minimum three (3) years' full-time post-degree work experience consisting of two (2) years minimum relevant professional work experience and one (1) year minimum supervisory/management experience.

OR

- Have a minimum of seven (7) years' full-time work experience consisting of six (6) years' minimum equivalent professional work experience plus one (1) year minimum full-time supervisory/management experience.

AND

- Be sponsored by your organisation.

The Scholarship

The Aboriginal Employee Scholarship are being offered for two persons to participate in the PSM Program for the 2017 intake, scheduled to commence 5 June 2017. The two successful applicants will receive full scholarships which covers enrolment fees (\$10,350). Your organisation will be expected to cover any additional costs associated with participating in the program.

Selection Criteria

Scholarship applications will be evaluated by a panel from Office of Aboriginal Affairs, TTC and SSMO against the following:

- Confirmation of your eligibility for Tasmanian Government Aboriginal programs
- Satisfaction of course entry requirements
- Confirmation of the support of your Tasmanian State Service manager/organisation
- The benefit to you personally
- Your capacity to complete the program
- The benefit to your organisation

Application

To apply you need to complete the PSM Program Aboriginal Employee Scholarship Application Form and submit to coordinator@psmprogram.tas.gov.au by Monday 24 April 2017. The successful scholarship recipients will be announced by Friday 5 May 2017.

Information

Information about the program, including details of a free information session in Hobart on 28 February are available at http://www.ttc.tas.gov.au/additional_programs/psmp

The Tasmanian Cohort for 2017 will commence online access on 5 June 2017, with the first workshop to be delivered on 26-29 June 2017. All workshops will be delivered in Hobart and the proposed timetable is provided below. Full details regarding timetables, unit content and assessments can be found on the QUT website.

Managing within the context of Government	Managing self and others	Managing outwards in a networked Government	Managing operations for outcomes
2017 5 Jun – 13 Aug Online: 5 Jun Workshop: 26-29 Jun Assess 1: 9 Jul Assess 2: 13 Aug	2017 18 Sep – 26 Nov Online: 18 Sep Assess 1: 8 Oct Workshop: 16-18 Oct Assess 2: 26 Nov	2018 29 Jan – 22 Apr Online: 29 Jan Assess 1: 18 Feb Workshop: 26-28 Feb Assess 2: 22 Apr	2018 28 May – 12 Aug Online: 28 May Assess 1A: 10 Jun Workshop: 18-21 Jun Assess 1B: 1 Jul Assess 2: 12 Aug

Public Sector Management Program Aboriginal Employee Scholarship

Application Form 2017

Personal details

*Please print clearly.

Given name	
Surname	
Postal Address (For correspondence)	
Telephone (Work)	
Mobile	
Email	

**Please also attach evidence of your eligibility for Tasmanian Government Aboriginal programs and services, or describe how this will requirement will be satisfied.

Employment details

Name of employing agency	
Division	
Job Title	
Name and job title of the person to whom you report	
Public Service grade/level	
Number of years at present level	

Briefly outline your present role

Selection Criteria (up to 250 words for each criterion please)

Expressions of Interest will be assessed against the following criteria.

1. Satisfaction of course entry requirements.

Provide a statement detailing your qualifications and experience to satisfy the course entry requirements referred to on page 1.

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2. The benefit to you personally – including your reason/motivation for undertaking the Program, how it will assist in your current role, future career goals and whether development of management skills is identified in your workplace Performance Development Plan.

1. Satisfaction of course entry requirements.

Provide a statement detailing your qualifications and experience to satisfy the course entry requirements referred to on page 1.

3. Your capacity to complete the Program – including prior training and experience, access to a work-based project, availability to attend workshops and commitment to undertake assessment activities in your own time.

1. Satisfaction of course entry requirements.

Provide a statement detailing your qualifications and experience to satisfy the course entry requirements referred to on page 1.

4. The benefit to your organisation – How your organisation will benefit from your participation in the Program.

How did you hear about this program?

As required, please tick or copy/paste

- TTC website**
- Learning and Development Unit**
- Colleague**
- Agency letter or website**
- Manager**
- Other (*please specify*)**

Sponsor details and declarations

This is the person responsible for managing or supporting you in this program.
As required, please tick or copy/paste

Sponsor's name		
Job Title		
Postal address		
Email		
Telephone		
<input type="checkbox"/> I am aware of the commitment required by participants to complete all aspects of the PSM Program. I believe the applicant is ready to meet the challenges of the program and I am willing to support them satisfy the requirements for graduation, including: <ul style="list-style-type: none">▪ Releasing the applicant to attend the 4 face-to-face workshops; and▪ Assisting with scoping and endorsing of the Work-Based Project for Unit 4		
<input type="checkbox"/> I understand that the Aboriginal Employee Scholarship will cover the full cost of the PSM Program's enrolment fee. All other expenses incurred by the applicant's participation in the program will be met by the employing Agency.		
Sponsor signature		Date

Application declaration

As required, please tick or copy/paste

<p>To inform myself about the PSM Program and fully understand the workload and commitment required to undertake this tertiary-level study program I have:</p> <input type="checkbox"/> Attended a face to face or online information session <input type="checkbox"/> Visited www.qut.edu.au/study/psmp <input type="checkbox"/> Discussed the Program with my workplace <input type="checkbox"/> I believe I am ready to undertake a significant program of tertiary level study <input type="checkbox"/> I am committed to participating in all aspects of the PSM Program, including being available to attend all workshops as detailed on the program timetable and completing all assessment requirements by the due dates. <input type="checkbox"/> I will submit a current CV with my application form.		
Applicant signature		Date

Application completed?

* Please forward your application, together with your CV, to coordinator@psmprogram.tas.gov.au or mail to:

State Manager
PSM Program Tasmania
C/o The Training Consortium
GPO Box 123
Hobart TAS 7001

Please forward any enquiries regarding the Scholarship process to Gabrielle Palmer, The Training Consortium on 6232 7261 or email Gabrielle.Palmer@dpac.tas.gov.au

Applications close: Monday 24 April 2017*

* Additional time is provided for the Aboriginal Employee Scholarships in recognition of the additional eligibility requirements. Please note that the course start date of 5 June 2017 is fixed by QUT and is the same for all applicants.