

Public Sector Management Program Non-Government Organisation (NGO) Scholarship

Information 2017

Application closing date: Monday 3 April 2017

Background

The Australian Public Service Commission is funding national scholarships to boost NGO participation in the Public Sector Management Program (PSM Program). The Training Consortium (TTC) has secured one scholarship for Tasmania in 2017, on a two for one basis. TTC, in conjunction with the Tasmanian Council of Social Service Inc (TasCOSS), are running a process to select two (2) scholarship recipients, with each recipient receiving a 50% discount on the enrolment fee.

Eligibility

To be eligible for a scholarship you must be a Tasmanian NGO employee and fulfil the course entry requirements set by Queensland University of Technology (QUT). To meet the course entry requirements you must:

- Hold a completed recognised bachelor degree in any discipline with a minimum grade point average (GPA) of 4.5 (on QUT's 7-point scale); and
- Have a minimum three (3) years' full-time post-degree work experience consisting of two (2) years minimum relevant professional work experience and one (1) year minimum supervisory/management experience.

OR

- Have a minimum of seven (7) years' full-time work experience consisting of six (6) years' minimum equivalent professional work experience plus one (1) year minimum full-time supervisory/management experience.

AND

- Be sponsored by your organisation.

The Scholarship

The NGO Scholarship is being offered as a two for one for the PSM Program for the 2017 intake, scheduled to commence 5 June 2017. The two successful applicants will receive a 50% discount off their enrolment fees (\$10,350) reducing the fee payable by your employer to \$5,175. Your organisation will be expected to cover any additional costs associated with participating in the program.

Selection Criteria

Scholarship applications will be evaluated by a panel from TTC and TasCOSS against the following:

- Satisfaction of course entry requirements
- Confirmation of the support of your manager/organisation
- The benefit to you personally
- Your capacity to complete the program
- The benefit to your organisation

Application

To apply you need to complete the PSM Program NGO Scholarship Application Form and submit to coordinator@psmprogram.tas.gov.au by Monday 3 April 2017. The successful scholarship recipients will be announced by Monday 24 April 2017.

Information

Information about the program, including details of a free information session in Hobart on 28 February are available at http://www.ttc.tas.gov.au/additional_programs/psmp

The Tasmanian Cohort for 2017 will commence online access on 5 June 2017, with the first workshop to be delivered on 26-29 June 2017. All workshops will be delivered in Hobart and the proposed timetable is provided below. Full details regarding timetables, unit content and assessments can be found on the [QUT website](#).

Managing within the context of Government	Managing self and others	Managing outwards in a networked Government	Managing operations for outcomes
2017 5 Jun – 13 Aug Online: 5 Jun Workshop: 26-29 Jun Assess 1: 9 Jul Assess 2: 13 Aug	2017 18 Sep – 26 Nov Online: 18 Sep Assess 1: 8 Oct Workshop: 16-18 Oct Assess 2: 26 Nov	2018 29 Jan – 22 Apr Online: 29 Jan Assess 1: 18 Feb Workshop: 26-28 Feb Assess 2: 22 Apr	2018 28 May – 12 Aug Online: 28 May Assess 1A: 10 Jun Workshop: 18-21 Jun Assess 1B: 1 Jul Assess 2: 12 Aug

Public Sector Management Program NGO Scholarship

Application Form 2017

Personal details

*Please print clearly. As required, please tick or copy/paste

Given name	
Surname	
Postal Address <i>(For correspondence)</i>	
Telephone (Work)	
Mobile	
Email	

Employment details

Which NGO do you work for?	
Division	
Job Title	
Name and job title of the person to whom you report	
Public Service grade/level	
Number of years at present level	

Briefly outline your present role

Selection Criteria (up to 250 words for each criterion please)

Expressions of Interest will be assessed against the following criteria.

1. Satisfaction of course entry requirements.

Provide a statement detailing your qualifications and experience to satisfy the course entry requirements referred to on page 1.

2. The benefit to you personally – including your reason/motivation for undertaking the Program, how it will assist in your current role, future career goals and whether development of management skills is identified in your workplace Performance Development Plan.

3. Your capacity to complete the Program – including prior training and experience, access to a work-based project, availability to attend workshops and commitment to undertake assessment activities in your own time.

4. The benefit to your organisation – How your organisation will benefit from your participation in the Program.

How did you hear about this program?

As required, please tick or copy/paste

- TTC website**
- Learning and Development Unit**
- Colleague**
- TasCOSS**
- Manager**
- Other (*please specify*)**

Sponsor details and declarations

This is the person responsible for managing or supporting you in this program.

Sponsor's name		
Job Title		
Postal address		
Email		
Telephone		
<input type="checkbox"/> I am aware of the commitment required by participants to complete all aspects of the PSM Program. I believe the applicant is ready to meet the challenges of the program and I am willing to support them satisfy the requirements for graduation, including: <ul style="list-style-type: none">▪ Releasing the applicant to attend the 4 face-to-face workshops; and▪ Assisting with scoping and endorsing of the Work-Based Project for Unit 4		
<input type="checkbox"/> I understand that the NGO Scholarship will cover half the PSM Program's enrolment fee and the remaining fee of \$5,175 will be forwarded upon acceptance of the scholarship offer and invoice. All other expenses incurred by the applicant's participation in the program will be met by the NGO.		
Sponsor signature		Date

Invoicing details

This is the person who will be invoiced for the NGO contribution to the enrolment fee (\$5,175 ie 50% discount).

Contact person	
Job Title	
Division	
Organisation	
Postal address	
Email	
Telephone	

Application declaration

As required, please tick or copy/paste

To inform myself about the PSM Program and fully understand the workload and commitment required to undertake this tertiary-level study program I have:

- Attended a face to face or online information session
- Visited www.qut.edu.au/study/psmp
- Discussed the Program with my workplace
- I believe I am ready to undertake a significant program of tertiary level study
- I am committed to participating in all aspects of the PSM Program, including being available to attend all workshops as detailed on the program timetable and completing all assessment requirements by the due dates.
- I will submit a current CV with my application form.

Applicant signature		Date
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Application completed?

* Please forward your application, together with your CV, to coordinator@psmprogram.tas.gov.au or mail to:

State Manager
PSM Program Tasmania
C/o The Training Consortium
GPO Box 123
Hobart TAS 7001

Please forward any enquiries regarding the Scholarship process to Gabrielle Palmer, The Training Consortium on 6232 7261 or email Gabrielle.Palmer@dpac.tas.gov.au

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